



## NEW WEBSITE FORMS FOR MAKING PAYMENTS TO NZCF

July 2018

Where previously there were 2 forms for Clubs to fill in for sending to payments to NZCF, we have simplified the forms and made them more specific for different purposes. There are now 4 forms as follows:

FORM	USER	PURPOSE
<b>NZCF Aff-01</b>	<b>CLUBS</b>	<p>This form replaces the previous Club Affiliation Form. It is used by Clubs each year to pay the NZCF Affiliation or Association Fee and to update the website with details about the club. This form should be submitted to NZCF before 31 March of each year.</p> <p>For those clubs which also pay the Player Registration Fee of \$20 per player the second sheet may be used to specify details of players to be registered. NZCF wishes to be able to communicate with clubs and players directly, hence the more detailed information about players.</p>
<b>NZCF Reg-01</b>	<b>PLAYER</b>	<p>A player who does not belong to a chess club or a player who does belong to a chess club where that club does not pay the registration fee for its members may use this form to pay their annual player registration fee to NZCF. It is a new form. We will be capturing contact information from the player (this will not be published by NZCF) so that we can send communications to as many players/clubs as possible.</p>
<b>NZCF Ord-01</b>	<b>COACH</b>	<p>This new form replaces the badge section on the previous Payments to NZCF Form. It enables coaches to specify which badges they wish to order.</p>
<b>NZCF Tiv-01</b>	<b>ORGANISER</b>	<p>This form also replaces part of the previous Payments to NZCF form. It is designed specifically for organisers to send correct reconciliations and payments to NZCF for tournaments they have organised. NZCF will also invoice according to this form within 2 weeks of the completion of a tournament from the results posted on the NZCF website.</p>